

**NHS 24
BOARD MEETING**

**22 JUNE 2023
ITEM NO 12.4
FOR ASSURANCE**

**KEY POINTS OF THE PLANNING AND PERFORMANCE COMMITTEE HELD
ON 23 MAY 2023**

Executive Sponsor:	Committee Chair, Mr Mike McCormick
Lead Officer/Author:	Committee Secretariat
Action Required	The Board is asked to note the key points for assurance from the Planning and Performance Committee meeting held on 23 May 2023.

1. Purpose of the report

This report provides the NHS 24 Board with an update on key issues arising from the Planning and Performance Committee meeting held on 23 May 2023.

2. Recommendation

The NHS 24 Board is asked to receive and note the key points outlined.

2.1 Strategy Update

The Committee received a presentation on the updated organisational Strategy and welcomed the content, making some presentational suggestions. The Committee noted the following.

- The draft strategy is out for final feedback and an update on the approach and engagement was set out. This will close 22nd June at which point the approval of the Board will be sought.
- Strategic portfolio set out with service transformation and digital transformation as the two primary areas of work and focus, with the high level scope and key deliverable set out in the strategy document and .
- A Collaboration Board with SAS has been initiated and will have oversight of key pieces of work collaboratively with SAS and NHS 24.
- With regard to the procurement of a strategic business partner, it was confirmed that the process was on-going and that an update would be provided at the Board Reserved session scheduled for 25 May 2023.

2.2 Medium-Term Plan and ADP

The Committee noted and welcomed the current draft versions of the above documents and made some minor suggestions on wording and presentation changes but reflected positively on the quality of the drafting and graphics.

It was noted by the Committee that the Medium -Term Plan (MTP) was due to be submitted to Scottish Government by 07 July 2023 and the ADP to Scottish Government on 08 June 2023.

Both the MTP and ADP are scheduled to be discussed at the Board Reserved session on 25 May 2023 where approval will be sought to submit to Scottish Government by the due dates above.

2.3 ICT and Cyber Security

The Committee welcomed the update on the ICT and cyber security status and were pleased to note the undertaking to update further on the Internal Audit and Cyber Security Review.

2.4 Climate Emergency and Sustainability Strategy

The Committee were advised that the above final strategy had been presented for endorsement to present to the Board for approval. The following points were noted:

- Staff had been excellent in supporting and inputting to the production of this strategy.
- The strategy had been developed in partnership with the Sustainability Development Group.
- The strategy provided a good opportunity to provide education on climate change matters.
- Climate change measurables will be recorded and reported on both to the Board and nationally.

The Committee considered the strategy to be an excellent piece of work and fully endorsed it being presented to Board for approval.

2.5 Self-Effectiveness Review

The Committee agreed to participate in the self-assessment process (being followed by other Committees), albeit with some tailored questions to suit Planning and Performance.

The results will be collated into a report and presented to the Committee at the August 2023 meeting. The output of that will be an action plan for consideration at the November 2023 meeting.