

**NHS 24 BOARD MEETING  
AGENDA**

**For meeting to be held on Thursday 2 March 2022 at 10.45am  
Room 1, Caledonia House, 140 Fifty Pitches Road, Cardonald**

<b>INTRODUCTIONS, APPROVAL OF MINUTES, CHAIR AND EXECUTIVE REPORTS</b>				
<b>1</b>	1045	Welcome, Introductions & Apologies		<b>VERBAL Chair</b>
<b>2</b>		Declarations of Interest	For Assurance	<b>VERBAL Chair</b>
<b>3</b>		Minute of the meeting held Thursday 8 December 2022	For Approval	<b>Chair</b>
<b>4</b>		Matters Arising	For Approval	<b>VERBAL Chair</b>
<b>5</b>		Notes on any Other Business	For Approval	<b>VERBAL Chair</b>
<b>6</b>	1050	Chair's Report	For Assurance	<b>VERBAL Chair</b>
<b>7</b>		Executive Report to Board	For Assurance	<b>Chief Executive</b>
<b>8</b>	<b>QUALITY &amp; SAFETY</b>			
<b>8.1</b>	1100	Patient Stories	For Assurance	<b>VERBAL Maria Docherty Director of Nursing &amp; Care</b>
<b>8.2</b>		Corporate Risk Register	For Assurance	<b>John Gebbie Director of Finance</b>
<b>9</b>	<b>STRATEGIC PLANNING &amp; DEVELOPMENT</b>			
<b>9.1</b>	1110	NHS 24 Corporate Strategy Development Update	For Assurance	<b>Steph Phillips Director of Transformation, Strategy, Planning and Performance</b>
<b>9.2</b>		NHS 24 Equality Mainstreaming Report 2023	For Approval	<b>Steph Phillips Director of Transformation, Strategy, Planning and Performance</b>
<b>10</b>	<b>PERFORMANCE</b>			
<b>10.1</b>	1130	Corporate Performance Report	For Assurance	<b>Steph Phillips Director of Transformation, Strategy, Planning and Performance</b>
<b>10.2</b>		Financial Performance Report	For Assurance	<b>John Gebbie Director of Finance</b>

10.3		Quarterly Workforce Report	For Assurance	Jacqui Hepburn Director of Workforce
10.4		NHS 24 Mid-Year Review 2022/23	For Assurance	Chair
		<b>COMFORT BREAK</b>		
<b>11</b>	<b>GOVERNANCE</b>			
11.1	1220	NHS 24 Board Equality and Human Rights Short-Life Working Group Report	For Approval	Steph Phillips Director of Transformation, Strategy, Planning and Performance
11.2		NHS 24 Board and Committee Schedule of Meetings 2023/24	For Approval	John Gebbie Director of Finance
11.3		NHS 24 Board and Committee Workplans 2023/24	For Approval	John Gebbie Director of Finance
<b>BOARD STANDING COMMITTEES - RECEIPT OF MINUTES &amp; HIGHLIGHT REPORTS</b>				
<i>These are received to confirm to the Board that its sub-committees are continuing to meet their remits and are undertaking business on its behalf to the standard it expects. Items of particular note can be brought to the attention of the Board by the respective Committee Chairs</i>				
12.1	1230	Clinical Governance Committee <ul style="list-style-type: none"> <li>Approved Minute – 24.11.22</li> <li>Highlight Report – 16.02.23</li> </ul>	For Assurance	Martin Togneri Chair CGC
12.2		Staff Governance Committee <ul style="list-style-type: none"> <li>Approved Minute – 17.11.22</li> <li>Highlight Report – 09.02.23</li> </ul>	For Assurance	Alan Webb Chair SGC
12.3		Audit and Risk Committee <ul style="list-style-type: none"> <li>Approved Minute – 01.12.22</li> <li>Highlight Report – 23.02.23</li> </ul>	For Assurance	Carol Gillie Chair A&RC
12.4		Planning and Performance Committee <ul style="list-style-type: none"> <li>Approved Minute – 28.11.22</li> <li>Highlight Report – 13.02.23</li> </ul>	For Assurance	Mike McCormick Chair P&PC
12.5		Integrated Governance Committee <ul style="list-style-type: none"> <li>Approved Minute – 08.06.22</li> <li>Highlight Report – 06.12.22</li> </ul>	For Assurance	Chair
<b>13</b>	<b>BOARD ACTION LOG AND AOB</b>			
13.1	1240	NHS 24 Board Action Log	For Approval	Chair
13.2		AOB		VERBAL
	<b>DATES OF FUTURE MEETINGS</b>			
	Thursday 27 April 2023 at 10am Thursday 22 June 2023 at 10am Thursday 31 August 2023 at 10am			



	Thursday 26 October 2023 at 10am Thursday 21 December at 10am
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