Ref	Source	Meeting Date	Subject	EMT Lead	Action	Proposed Completion Date	Status	Ongoing	Closed
818	NHS 24 Board	02.03.23	Effect of recruitment on organisational performance and plans.	Steph Phillips	Circulate summary table developed by the PMO Project Manager.	27.04.23	Complete. Circulated to members on 18.04.23.		✓
819	NHS 24 Board	02.03.23	Healthy Know How Campaign	Suzy Aspley	Circulate high level summary report.	27.04.23	Complete. Circulated to members on 03.03.23.		✓
820	NHS 24 Board	02.03.23	Equality Mainstreaming Report	Suzy Aspley	Consider ways to inform staff of the key findings of the report.	27.04.23	Propose closure. Will be included in a future edition of Team Talk once executive summary completed.		✓
821	NHS 24 Board	02.03.23	Board and Committee Workplans	Geraldine Mathew	Update Board and Committee Workplans to reflect that the National Services Audit Reports would be presented to Audit & Risk Committee only and would not be presented to the Board Reserved.	27.04.23	Complete. Board and Committee Workplan updated 03.03.23.		✓
			·				TOTAL	0	4