

BOARD
2 March 2023
ITEM 13.1
FOR APPROVAL

Ref	Source	Meeting Date	Subject	EMT Lead	Action	Proposed Completion Date	Status
744	NHS 24 Board	24.02.22	Corporate Governance Framework Model Standing Orders	J Gebbie	A review of the Standing Orders has been completed to align with the Scottish Government New Model of Standing Orders. The Corporate Governance Framework will be updated to reflect the changes and will be reviewed by the Audit & Risk Committee	08 December 2022	Complete. Corporate Governance Framework, including new Model Standing Orders, presented by the NHS 24 Board on 8 December 2022.
800	NHS 24 Board	16.06.22	Care Opinion Analysis	M Docherty	Explore analysis of Care Opinion data to demonstrate trends.	18 August 2022	Propose closure. Work being undertaken with Patient Experience Team and Quality Improvement Team to explore this. Outcome of work will be reported to the Clinical Governance Committee.
801	NHS 24 Board	16.06.22	Patient Story Videos	S Aspley	Explore potential to use video as method of providing patient story	18 August 2022	Propose closure. Plan being prepared to gather bank of videos for Board meetings for presentation to EMT.
803	NHS 24 Board	18.08.22	Duty of Candour Annual Report	M Docherty	Scope potential to benchmark data with other Boards and discuss with Clinical Governance Committee.	24 November 2022	Propose closure. Work underway to incorporate into next Annual Report.
804	NHS 24 Board	18.08.22	Procurement Strategy	Board Secretary	Discuss and agree allocation of Procurement Strategy remit to governance Committee at next Integrated Governance Committee meeting.	06 December 2022	Complete. Discussed and agreed at Integrated Governance Committee meeting of 06/12/22.
808	NHS 24 Board	20.10.22	Whistleblowing Group Terms of Reference	M Docherty	Whistleblowing Group Terms of Reference to be discussed at Clinical Governance Committee	08 December 2022	Complete. Included in Whistleblowing Update to Clinical Governance Committee on 16 February 2023.
815	NHS 24 Board	18.08.22	Strategic Development Animation	S Phillips	Link to be circulated to Board members.	08 December 2022	Complete. Circulated to Board on 09/02/23.
816	NHS 24 Board	08.12.22	Non-Executives Mandatory Training	Board Secretary	Circulate individual compliance to Non-Executive's for acti	02 March 2023	Complete. Information sent to Non-Executives 13/12/22.