

NHS 24 BOARD MEETING
AGENDA

For meeting to be held on Thursday 16 December 2021 at 9.45 am to 1.00 pm
via Teams

INTRODUCTIONS, APPROVAL OF MINUTES, CHAIR AND EXECUTIVE REPORTS

1		Welcome, Introductions & Apologies		VERBAL (Chair)
2		Declarations of Interest	For assurance	VERBAL (Chair)
3	0950-0955	Minute of the meeting held Thursday 21 October 2021	For approval	BD (2021/22) 022 (Chair)
4		Matters Arising	For approval	VERBAL (Chair)
5	0955-1000	Notes on any Other Business	For approval	VERBAL (Chair)
6	1000-1010	Executive Report to Board	For assurance	BD (2021/22) 023 (Chief Executive)

7 QUALITY & SAFETY

7.1	1010-1020	Patient Stories	For assurance	VERBAL (Maria Docherty/ Director of Nursing & Care)
7.2	1020-1030	Corporate Risk Register	For assurance	BD (2021/22) 024 (Dr Laura Ryan/ Medical Director)

8 STRATEGIC PLANNING & DEVELOPMENT

8.1	1030-1040	Strategic Planning Update (including Clinical Strategy)	For assurance	BD (2021/22) 025 (Paula Speirs/ Director of Strategy, Planning & Performance)
8.2	1040-1050	Change Portfolio Update	For assurance	BD (2021/22) 026 (Paula Speirs/ Director of Strategy, Planning & Performance)

9 PERFORMANCE

9.1	1050-1100	Corporate Performance Report	For assurance	BD (2021/22) 027 (Paula Speirs/ Director of Strategy, Planning & Performance)
9.2	1100-1110	Financial Performance Report	For assurance	BD (2021/22) 028 (John Gebbie/ Director of Finance)

10 BOARD STANDING COMMITTEES- RECEIPT OF MINUTES & HIGHLIGHT REPORTS

These are received to confirm to the Board that its sub-committees are continuing to meet their remits and are undertaking business on its behalf to the standard it expects. Items of particular note can be brought to the attention of the Board by the respective Committee Chairs

10.1	1110-1120	Clinical Governance Committee <ul style="list-style-type: none">Approved Minute – 12.08.21Highlight Report – 04.11.21	For Assurance	BD(2021/22) 029 (Martin Togneri)
10.2		Staff Governance Committee <ul style="list-style-type: none">Approved Minute – 29.07.21Highlight Report - 11.11.21	For Assurance	BD(2021/22) 030 (John Glennie)
10.3		Audit and Risk Committee <ul style="list-style-type: none">Approved Minute – 05.08.21Highlight Report – 01.11.21	For Assurance	BD(2021/22) 031 (Carol Gillie)
10.4		Planning and Performance Committee <ul style="list-style-type: none">Approved Minute – 09.08.21Highlight Report – 08.11.21	For Assurance	BD(2021/22) 032 (Mike McCormick)
10.5		Integrated Governance Committee <ul style="list-style-type: none">Approved Minute – 25.05.21	For Assurance	BD(2021/22) 033 (Mike McCormick)

11 BOARD ACTION LOG AND AOB

11.1	1120-1125	NHS 24 Board Action Log	For approval	BD (2021/22) 034 (Chair)
11.2	1125-1135	AOB		VERBAL (Chair)

DATES OF FUTURE MEETINGS

Thursday 24 February 2022 at 9.30 am via Teams

Thursday 28 April 2022 at 9.30 am via Teams