NHS 24 BOARD MEETING	20 JUNE 2019 FOR ASSURANCE

KEY POINTS OF THE STAFF GOVERNANCE COMMITEE HELD ON 16 MAY 2019

Executive Sponsor:	Chair Staff Governance Committee
Lead Officer/Author:	Deputy Director of Human Resources
Action Required	The Board is asked to note the key points for assurance from the Staff Governance Committee held on 16 May 2019

1. Purpose of the report

This report provides the NHS 24 Board with an update on key issues arising from the Staff Governance Committee held on 16 May 2019.

2. Recommendation

The NHS 24 Board is asked to receive and note the key points outlined.

1. **Clyde Contact Centre –** NHS 24 has been advised by Golden Jubilee National Hospital that due to their expansion plans, NHS 24 will potentially have to vacate the 5th floor. The Committee discussed the implications of this from a staffing perspective, noting staff sides concerns and the need for early staff engagement and communications. The Committee requested a more fulsome paper outlining the staffing implications should the Board agree to the request of the Golden Jubilee National Hospital.

2. **Shift Review** – The Committee noted the ongoing staff engagement with the Shift Review, noting the critical period the working group were now entering. Further engagement sessions have taken place. A series of options planning road shows are scheduled for end of May early June. The Committee discussed the link between the Shift Review and the potential vacating of Clyde Contact Centre.

3. **Staff Governance Standard Monitoring Framework Return 2018/19** – The Committee approved the NHS 24 return with the Committee Chair and Employee Director signing off the paper – this will be signed by the Chief Executive and return to Scottish Government by the end of May 2019.

4. **Better Working Better Care** - The Committee received a presentation on the progress to date on BWBC and noted the evaluation of the 2 PDSA cycles to date.