

**NHS 24
BOARD MEETING**

**14 FEBRUARY 2019
FOR ASSURANCE
ITEM 12.2**

**KEY POINTS OF THE STAFF GOVERNANCE COMMITTEE HELD
ON 22 JANUARY 2019**

Executive Sponsor:	Chair Staff Governance Committee
Lead Officer/Author:	Deputy Director of Human Resources
Action Required	The Board is asked to note the key points for assurance from the Staff Governance Committee held on 22 January 2019

1. Purpose of the report

This report provides the NHS 24 Board with an update on key issues arising from the Staff Governance Committee held on 22 January 2019.

2. Recommendation

The NHS 24 Board is asked to receive and note the key points outlined.

1. **Development Session:** – The Committee discussed the vision and priorities for the Committee for 2019/20. Highlighting Getting the Balance Right (Shift Review) and the National Collaboration Programme Board. The Group finalised the Committee Terms of Reference and developed a vision for the Staff Governance Committee.
2. **Workforce Report:** - The Committee discussed the detailed 3 month trend report presented to the Committee. The report is still a work in progress and the Staff Governance Committee discussed the appropriate level of information that should be presented to the Board. The Board are asked to discuss the level of detail they would to see.
3. **Attendance at Work:**-The Committee discussed the issue in relation to attendance at work, irrespective of the best efforts from HR and Service Delivery, absence still sits at around 10%. Recognising the role of the Shift Review, the Committee needs to focus the Boards attention to fully support this piece of work.