

**NHS 24
BOARD MEETING**

**12 DECEMBER 2019
FOR ASSURANCE
ITEM: 12.3**

**KEY POINTS OF THE AUDIT & RISK COMMITTEE HELD
ON 6 NOVEMBER 2019**

Executive Sponsor:	Mr Albert Tait
Lead Officer/Author:	Executive Assistant
Action Required	The Board is asked to note the key points for assurance from the Audit & Risk Committee meeting held on 6 November 2019.

1. Purpose of the report

This report provides the NHS 24 Board with an update on key issues arising from the Audit & Risk Committee meeting held on 6 November 2019.

2. Recommendation

The NHS 24 Board is asked to receive and note the key points outlined.

2.1 SEDATe Programme

The Committee considered the information presented in relation to this issue. The Committee discussed and noted the progress report on the Technology Refresh Programme which will now be known as Service Enabled Digital and Technology Programme (SEDATe). The Committee also note the update on BT contractual position.

2.2 Internal Audit Report

The Committee reviewed and agreed some adjustments to the internal audit plan for this financial year and noted the satisfactory position on completion of previous audit recommendations.

2.3 Corporate Risk Register

The Committee fully reviewed the Corporate Risk Register and its contents. The Committee are assured that actions are being taken by management and lead Committees to address the mitigation factors.

2.4 Auditor General Report

The Committee discussed specific elements of the Auditor General Report relevant to the work of the Audit and Risk Committee and referred the full report and attachments received subsequently for fuller discussion and review at a Board Development Session

2.5 Scottish Government Ministerial Review Draft Briefing

The Committee discussed the briefing note and arrangements for the Ministerial review.

2.6 Annual Effectiveness Review

The Committee completed the Committees annual effectiveness review questionnaire.