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| NHS 24 BOARD | | 27 AUGUST 2020 ITEM NO 12.3 FOR ASSURANCE | |
| KEY POINTS OF THE AUDIT & RISK COMMITTEE HELD ON 13 AUGUST 2020 | | | |
| Executive Sponsor: | Mr Albert Tait | | |
| Lead Officer/Author: | Executive Assistant | | |
| Action Required | The Board is asked to note the key points for assurance from the Audit & Risk Committee meeting held on 13 August 2020. | | |

1. Purpose of the report

This report provides the NHS 24 Board with an update on key issues arising from the Audit & Risk Committee meeting held on 13 August 2020.

2. Recommendation

The NHS 24 Board is asked to receive and note the key points outlined.

2.1 External Audit Annual Report and NHS 24 Annual Report and Accounts

The Committee reviewed and discussed the External Audit Annual Report noting Scott-Moncrieff will issue an unqualified opinion on the Annual Report and Accounts for 2019/20.

Following full and detailed discussion of the Annual Report and Accounts the Committee made the recommendation that they are approved by the NHS 24 Board at the August Board meeting.

2.2 Internal Audit

The Committee noted that the focus for 2020/21 Audit Plan is based on Covid Response and Governance. There is some synergy between these reports so they may be completed as one review. Discussions are ongoing between Grant Thornton and Executive Management Team (EMT) to finalise the plan. The final plan will be presented to the Committee at the November meeting. The Chair suggested that the draft reviews be sent to Committee members prior to the next meeting, once completed.

The Committee reviewed and discussed the Internal Audit Annual Report noting that the overall opinion for 2019/20 is that reasonable assurance can be given on the overall adequacy and effectiveness of the organisation's framework of governance, risk management and control.

2.3 External Technology Implementation Lessons Learned Report

The Committee noted despite a range of contacts with the report author a final document has not yet been received. The Committee are aware no payment has yet been made to the research author although they are still in possession of all NHS 24 information. The Committee agree the report would be welcome or if not, the return of the data compiled during the research.