

## NHS 24 BOARD MEETING

Date: Thursday 25 February 2021

Time: 10.30

Venue: Teams



### AGENDA

#### PUBLIC SESSION

| Time  | No  | Item   | Action        | Lead   |
|-------|-----|--|---------------|--|
| 10.30 | 1   | <b>Welcome and Apologies</b>   |               | Chair  |
|       | 2   | <b>Declaration of Interests</b><br>To invite Board Members to declare interests in Agenda items            | For assurance | Chair  |
| 10.35 | 3   | <b>Minutes of Previous Meeting</b><br>To submit for approval the Minutes of 10 December 2020 Board meeting | For approval  | Chair  |
| 10.40 | 4   | <b>Matters Arising</b>   | For approval  | Chair  |
|       | 5   | <b>Notes of Any Other Business</b>   | For approval  | Chair  |
| 10.45 | 6   | <b>Chair's Report (v)</b>  | For assurance | Chair  |
| 10.55 | 7   | <b>Executive Report to the Board</b>   | For assurance | Chief Executive                                      |
| 11.05 | 8   | <b>QUALITY &amp; SAFETY</b>  |               |  |
| 11.05 | 8.1 | Patient Stories (v)  | For assurance | Maria Docherty/Director of Nursing & Care            |
| 11.15 | 8.2 | Redesign of Urgent Care  | For assurance | Steph Phillips/Director of Service Delivery          |
| 11.25 | 8.3 | Corporate Performance Report   | For assurance | Paula Speirs/Interim Director of Service Development |
| 11.35 | 9   | <b>GOVERNANCE</b>  |               |  |
| 11.35 | 9.1 | Corporate Risk Register  | For assurance | Laura Ryan/Medical Director                          |
| 11.45 | 9.2 | Strategic Risk Register  | For assurance | Laura Ryan/Medical Director                          |

|       |             |   |               |  |
|-------|-------------|---|---------------|--|
| 11.55 | <b>10</b>   | <b>STRATEGIC PLANNING &amp; DEVELOPMENT</b>   |               |  |
| 11.55 | <b>10.1</b> | Change Portfolio Update (PPC)   | For assurance | Paula Speirs/Interim Director of Service Development |
| 12.05 | <b>11</b>   | <b>PERFORMANCE</b>  |               |  |
| 12.05 | <b>11.1</b> | Financial Performance Report  | For assurance | John Gebbie/<br>Director of Finance                  |
| 12.15 | <b>11.2</b> | Quarterly Workforce Performance Report  | For assurance | Linda Davidson/Interim Director of Workforce         |
| 12.25 | <b>12</b>   | <b>BOARD STANDING COMMITTEES</b>  |               |  |
| 12.1  |             | Clinical Governance Committee <ul style="list-style-type: none"> <li>Highlights Report (4 February 2021)</li> <li>Approved Minutes 5 November 2020</li> </ul>       | For assurance | Madeline Smith/Non-Executive                         |
| 12.2  |             | Staff Governance Committee <ul style="list-style-type: none"> <li>Highlight Report (2 February 2021)</li> <li>Approved Minutes 17 November 2020</li> </ul>          | For assurance | John Glennie/Non-Executive                           |
| 12.3  |             | Audit and Risk Committee <ul style="list-style-type: none"> <li>Highlight Report (16 February 2021)</li> <li>Approved Minutes 19 November 2020</li> </ul>           | For assurance | Albert Tait/Non-Executive                            |
| 12.4  |             | Planning and Performance Committee <ul style="list-style-type: none"> <li>Highlight Report (11 February 2021)</li> <li>Approved Minutes 24 November 2020</li> </ul> | For assurance | Mike McCormick/Non-Executive                         |
| 12.40 | <b>13</b>   | <b>Action Log</b>   | For approval  | Chair  |
| 12.50 | <b>14</b>   | <b>Any Other Business</b>   |               | Chair  |
| 14.1  |             | Whistleblowing Update (v)   |               | Liz Mallinson/Non-Executive                          |
| 13.00 | <b>15</b>   | <b>Date of Next Meeting:</b><br>Thursday 22 April 2021, Teams/Cardonald TBC   |               | Chair  |