

APPOINTMENT OF NHS 24 VICE CHAIR AND COMMITTEE CHAIRS

Executive Sponsor:	NHS 24 Board Chair
Lead Officer/Author:	Interim Director of Service Development
Action Required	The Board are asked to approve the recommendations for NHS 24 Vice Chair and Committee Chairs.
Date presented to EMT and relevant Committee	This paper is for Board approval only and not required to go through EMT or Committees.
Summary of key discussion points/actions arising from respective Committees	<p>This paper is for Board approval only and not required to go through EMT or Committees.</p> <p>The proposed nominations are in line with NHS Scotland process for appointment of Vice Chairs and Committee Chairs.</p>
Strategic alignment and link to overarching NHS Scotland priorities and strategies	Robust corporate governance arrangements are essential to support the delivery of the Board Strategic Objectives.
Key Risks	There are no key risks associated with this process.
Financial Implications	There are no financial implications associated with this process.
Equality and Diversity	The Board supports NHS 24 in meeting its duties with regard to equality and patient engagement.

1. RECOMMENDATION

- 1.1 The Board is asked to approve the proposed appointment of the NHS 24 Vice Chair and Committee Chairs.
- 1.2 The Board is also asked to note that Committee membership will be reviewed, following completion of current recruitment for Non-Executives and subsequent appointment to the Board, by the Cabinet Secretary.

2. BACKGROUND

- 2.1 With a number of long standing non-executive Board members coming to the end of their second period of appointment, the Chair requires to appoint a new Vice Chair and Committee Chairs.
- 2.2 In line with NHS 24 Standing Orders, the NHS 24 Chair submits his proposal for Vice Chair to the Cabinet Secretary for their approval. Committee Chairs are appointed directly by the Chair.

3. PROPOSAL FOR VICE CHAIR APPOINTMENT

- 3.1 For the purpose of enabling the business of the NHS Board in the absence of the Chair, a Non-Executive Member shall be elected Vice Chair by Members and the person appointed shall, so long as they remain a Member of the NHS Board, continue in office until the next appointment of Vice Chair.
- 3.2 With the current Vice Chair coming to the end of her second period of appointment, the Chair is required to propose to the Cabinet Secretary the appointment of a new Vice Chair.
- 3.3 In line with NHS 24 Standing Orders, the Chair will nominate a candidate from the current cohort of non-executives, for vice-chair to the Cabinet Secretary. Following completion of non-executive appraisals and engagement with the non-executives, it is proposed that Mike McCormick is nominated as NHS 24 Vice Chair. This proposal will be submitted for approval to the Cabinet Secretary.
- 3.4 Following approval by the Cabinet Secretary, the Board can then appoint the proposed candidate as Vice-Chair. They will then continue in office, for a period agreed by the Board, as long as they remain a member of the Board.

4. PROPOSAL FOR COMMITTEE CHAIR APPOINTMENTS

- 4.1 Our current Standing Orders state that the Board appoints the chairs of all committees, as well as approving membership of the committees. Due to a number of non-executives reaching the end of their second period of appointment, there are a number of vacant Committee Chair positions to fill.
- 4.2 Following completion of non-executive appraisals and engagement with the non-executives, the following nominations are proposed, for approval by the Board.

Planning & Performance Committee	Mike McCormick
Staff Governance Committee	Alan Webb
Clinical Governance Committee	Martin Togneri
Remuneration Committee	Liz Mallinson

- 4.3 A recruitment process is currently underway to appoint a new non-executive as Chair of the Audit & Risk Committee, to replace the outgoing Chair.

5. FINANCIAL IMPLICATIONS

- 5.1 There are no financial implications associated with this paper.