

NHS 24 BOARD MEETING		17 JUNE 2021 ITEM NO 12.5 FOR ASSURANCE	
KEY POINTS OF THE INTEGRATED GOVERNANCE COMMITTEE HELD ON 25 MAY 2021			
Executive Sponsor:	Dr Martin Cheyne		
Lead Officer/Author:	Executive Assistant		
Action Required	The Board is asked to note the key points for assurance from the Integrated Governance Committee meeting held on 25 May 2021.		

1. Purpose of the report

This report provides the NHS 24 Board with an update on key issues arising from the Integrated Governance Committee meeting held on 25 May 2021.

2. Recommendation

The NHS 24 Board is asked to receive and note the key points outlined.

2.1 IGC Committee Annual Report 2020/21

The Committee reviewed the first Annual Report since this transitioned to a formal Committee. The Committee provides assurance to the Board that coordinated corporate governance is supported across the NHS 24 Committees.

2.2 Corporate Risk Register

The Committee acknowledge that Audit and Risk Committee has primary responsibility for reviewing the Risk Register in detail. The Committee agreed their role for the Corporate Risk Register is to provide oversight, ensuring conversations are not duplicated and being assured that relevant Committees are reviewing the appropriate risks and mitigations.

2.3 Review of the focused approach to governance during COVID-19

The Committee reflected on the effectiveness of the more focused approach used over the past three Committee cycles. It was agreed that Committees would continue to limit meetings to 90 minutes where possible and to continue the rigorous review of agendas and papers by Chairs and Executive Leads, supported by Board Governance Team, in advance of meetings to reduce workload on Executives.

2.4 Board and Committee Workplans

The Committee reviewed the annual work plans of all the Board's committees to ensure there was good governance across each committee and to avoid duplication or gaps in the governance structure. This will be a key function of IGC in future.