

**NHS 24 BOARD MEETING
AGENDA**

**For meeting to be held on Thursday 8 December 2022 at 10.30am
Boardroom, Lumina Building**

INTRODUCTIONS, APPROVAL OF MINUTES, CHAIR AND EXECUTIVE REPORTS				
1	1030	Welcome, Introductions & Apologies		VERBAL Chair
2		Declarations of Interest	For Assurance	VERBAL Chair
3		Minute of the meeting held Thursday 20 October 2022	For Approval	Chair
4		Matters Arising	For Approval	VERBAL Chair
5		Notes on any Other Business	For Approval	VERBAL Chair
6	1040	Chair's Report	For Assurance	VERBAL Chair
7		Executive Report to Board	For Assurance	Chief Executive
8	QUALITY & SAFETY			
8.1	1050	Patient Stories	For Assurance	VERBAL Maria Docherty Director of Nursing & Care
8.2		Corporate Risk Register	For Assurance	John Gebbie Director of Finance
9	STRATEGIC PLANNING & DEVELOPMENT			
9.1	1110	NHS 24 Climate Change Emergency and Sustainability Programme	For Approval	Laura Ryan Medical Director
	1125	COMFORT BREAK		
10	PERFORMANCE			
10.1	1135	Corporate Performance Report	For Assurance	Steph Phillips Director of Transformation, Strategy, Planning and Performance
10.2		Financial Performance Report	For Assurance	John Gebbie Director of Finance

11	GOVERNANCE			
11.1	1150	Review of Corporate Governance Framework	For Approval	John Gebbie Director of Finance
11.2		Board and Committee Composition Update	For Assurance	John Gebbie Director of Finance
BOARD STANDING COMMITTEES - RECEIPT OF MINUTES & HIGHLIGHT REPORTS <i>These are received to confirm to the Board that its sub-committees are continuing to meet their remits and are undertaking business on its behalf to the standard it expects. Items of particular note can be brought to the attention of the Board by the respective Committee Chairs</i>				
12.1	1210	Clinical Governance Committee <ul style="list-style-type: none"> Approved Minute – 08.08.22 Highlight Report – 24.11.22 	For Assurance	Martin Togneri Chair CGC
12.2		Staff Governance Committee <ul style="list-style-type: none"> Approved Minute – 28.07.22 Highlight Report – 17.11.22 & 18.10.22 	For Assurance	Alan Webb Chair SGC
12.3		Audit and Risk Committee <ul style="list-style-type: none"> Approved Minute – 11.08.22 Highlight Report – 01.12.22 	For Assurance	Carol Gillie Chair A&RC
12.4		Planning and Performance Committee <ul style="list-style-type: none"> Approved Minute – 04.08.22 Highlight Report – 28.11.22 	For Assurance	Mike McCormick Chair P&PC
13	BOARD ACTION LOG AND AOB			
13.1	1230	NHS 24 Board Action Log	For Approval	Chair
13.2		AOB		VERBAL
DATES OF FUTURE MEETINGS				
Thursday 2 March 2023 at 10am Thursday 27 April 2023 at 10am				