

NHS 24 BOARD MEETING

Date: Thursday 18 June 2020
Time: 11.45
Venue: Teams/NHS 24, Clyde Contact Centre, Boardroom

AGENDA

PUBLIC SESSION

Time	No	Item	Action	Lead
11.45	1	Welcome and Apologies		Chair
	2	Declaration of Interests To invite Board Members to declare interests in Agenda items	For assurance	Chair
11.50	3	Minutes of Previous Meeting To submit for approval the Minutes of 14 May 2020 Board meeting	For approval	Chair
11.55	4	Matters Arising	For approval	Chair
	5	Notes of Any Other Business	For approval	Chair
	6	Chair's Report (v)	For assurance	Chair
12.05	7	Executive Report to the Board	For assurance	Chief Executive
	8	QUALITY & SAFETY		
12.15	8.1	Patient Stories (v)	For assurance	Maria Docherty
12.25	8.2	Service Quality Report	For assurance	Lynne Huckerby
	9	GOVERNANCE		
12.35	9.1	Corporate Risk Register	For assurance	Laura Ryan
12.40	9.2	Risk Appetite Statement	For assurance	Laura Ryan
12.45	9.3	Corporate Governance Framework: Model Standing Orders	For approval	Lynne Huckerby
12.55	9.4	Whistleblowing Standards	For assurance	Dorothy Wright
13.05	9.5	Integrated Governance Committee: Terms of Reference	For approval	Lynne Huckerby

10 STRATEGIC PLANNING & DEVELOPMENT

13.15 10.1 Communications Delivery Plan For assurance Suzy Aspley

11 PERFORMANCE

13.20 11.1 Financial Performance Report For assurance John Gebbie

13.30 11.2 Workforce Performance Report For assurance Dorothy Wright

12 BOARD STANDING COMMITTEES

13.35 12.1 Clinical Governance Committee For assurance Madeline Smith

- Highlights Report (19 May 2020)
- Approved Minutes 11 February 2020

12.2 Staff Governance Committee For assurance John Glennie

- Highlight Report (20 May 2020)
- Approved Minutes 13 February 2020

12.3 Audit and Risk Committee For assurance Albert Tait

- Highlight Report (4 June 2020)
- Approved Minutes 17 February 2020

12.4 Planning and Performance Committee For assurance Mike McCormick

- Highlight Report (22 May 2020)
- Approved Minutes 10 February 2020

13.45 13 **Action Log** For approval Chair

13.50 14 **2020/21 Board and Committee Dates** For approval Chair

13.55 15 **Any Other Business** Chair

14.00 16 **Date of Next Board Meeting:** Chair
Thursday 27 August 2020,
Teams/NHS 24, Clyde Contact Centre,
Boardroom