

NHS 24 BOARD MEETING

Date: Thursday 10 December 2020

Time: 11.00

Venue: Teams



AGENDA

PUBLIC SESSION

Time	No	Item	Action	Lead
11.00				
11.00	1	Welcome and Apologies		Chair
	2	Declaration of Interests To invite Board Members to declare interests in Agenda items	For assurance	Chair
11.05	3	Minutes of Previous Meeting To submit for approval the Minutes of 8 October 2020 Board meeting	For approval	Chair
11.10	4	Matters Arising	For approval	Chair
	5	Notes of Any Other Business	For approval	Chair
11.15	6	Chair's Report (v)	For assurance	Chair
11.25	7	Executive Report to the Board	For assurance	Chief Executive
11.35	8	QUALITY & SAFETY		
11.35	8.1	Patient Stories (v)	For assurance	Maria Docherty/Director of Nursing & Care
11.45	8.2	Service Quality Report	For assurance	Paula Speirs/Interim Director of Service Development
11.55	9	GOVERNANCE		
11.55	9.1	Corporate Risk Register	For assurance	Laura Ryan/Medical Director
12.05	9.2	Redesign Urgent Care	For assurance	Steph Phillips/Director of Service Delivery
12.15	9.3	EU Exit Preparedness	For assurance	Laura Ryan/Medical Director

12.25	9.4	Model Standing Orders: Update	For approval	Chair
12.30	9.5	Integrated Governance Committee Terms of Reference	For approval	Chair
12.35	9.6	Whistleblowing: Position Update (v)	For assurance	Liz Mallinson/Non-Executive
12.45	10	STRATEGIC PLANNING & DEVELOPMENT		
12.45	10.1	2019/20 Annual Review Feedback	For assurance	Chief Executive
12.50	10.2	NHS 24 Remobilisation Plan : SG Feedback letter and Update	For assurance	Paula Speirs/Interim Director of Service Development
12.55	10.3	Change Portfolio Update	For assurance	Paula Speirs/Interim Director of Service Development
13.05	10.4	SPRA Mid-Year Review Update	For assurance	John Gebbie/Interim Director of Finance
13.15	11	PERFORMANCE		
13.15	11.1	Financial Performance Report	For assurance	John Gebbie/Interim Director of Finance
13.25	11.2	Quarterly Workforce Performance Report	For assurance	Linda Davidson/Interim Director of Workforce
13.35	12	BOARD STANDING COMMITTEES		
12.1		Clinical Governance Committee <ul style="list-style-type: none"> • Highlights Report (5 November 2020) • Approved Minutes 6 August 2020 • Approved Minutes Extraordinary Meeting 19 October 2020 	For assurance	Madeline Smith/Non-Executive
12.2		Staff Governance Committee <ul style="list-style-type: none"> • Highlight Report (17 November 2020) • Approved Minutes 25 August 2020 	For assurance	John Glennie/Non-Executive
12.3		Audit and Risk Committee <ul style="list-style-type: none"> • Highlight Report (19 November 2020) • Approved Minutes 13 August 2020 	For assurance	Albert Tait/Non-Executive
12.4		Planning and Performance Committee <ul style="list-style-type: none"> • Highlight Report (24 November 2020) • Approved Minutes 20 August 2020 	For assurance	Mike McCormick/Non-Executive

12.5	Integrated Governance Committee	For assurance	Chair
	<ul style="list-style-type: none"> • Highlight Report (V) 3 December 2020 • Approved Minutes 29 June 2020 		
13.45	13 Action Log	For approval	Chair
13.50	14 Any Other Business		Chair
14.00	15 Date of Next Meeting: Thursday 25 February 2021, Teams/Cardonald TBC		Chair