

NHS 24 GREEN

NHS 24 BOARD		ITEM 11.2 BD (2021/22) 031 FOR APPROVAL
2022/23 NHS 24 Board and Committee Meeting Dates		
Executive Sponsor	Director of Strategy, Planning & Performance	
Lead Officer/Author	Corporate Governance Manager	
Action Required	The Board are invited to note and approve the proposed Board and Committee meeting dates for 2022/23.	
Key Points	<p>The Board and Committee dates are presented to the Board for approval.</p> <p>The dates identified for key standing committee and Board meetings have been selected to allow for the smooth flow of business through the organisation and have taken into consideration key reporting requirements.</p>	
Date presented to EMT and relevant Committee	<p>Although the dates have not been shared directly with EMT, the Corporate Governance Manager has sought to engage with key EMT members (such as the Director of Finance in relation to the development and publication of the organisation's Annual Report and Accounts).</p> <p>The secretariat support for each of the Standing Committees have also been consulted on the dates and feedback from them has been incorporated into the current version.</p> <p>The proposed dates have also been shared with the Board Chair, Vice Chair and Committee Chairs for their information, feedback and comment.</p>	
Summary of key discussion points/actions arising from respective Committees	Any comments or feedback received from colleagues or Committee Chairs have been incorporated, where possible.	
Strategic alignment and link to overarching NHS Scotland priorities and strategies	This paper wholly aligns with NHS 24's overarching objective of continuous development and delivery of high quality and accessible services. By ensuring that the organisation has in place robust, effective and compliant governance arrangements, Board members will be able to discharge their responsibilities accordingly and the reputation of both the organisation and broader sector will be safeguarded.	
Key Risks	There are no risks associated with this paper.	
Financial Implications	There are no financial implications associated with this paper.	
Equality and Diversity	The NHS 24 Board ensures that all activities have been impact assesses and supports NHS 24 to meet its duties with regard to equality and patient engagement.	