

NHS 24 BOARD MEETING		24 FEBRUARY 2022 ITEM NO 11.3 FOR ASSURANCE	
KEY POINTS OF THE AUDIT AND RISK COMMITTEE HELD ON 10 FEBRUARY 2022			
Executive Sponsor	Ms Carol Gillie, Committee Chair		
Lead Officer/Author	Ms Kerr, Executive Assistant		
Action Required	The Board is asked to note the key points for assurance from the Audit and Risk Committee meeting held on 10 February 2022.		

1. Purpose of the report

This report provides the NHS 24 Board with an update on key issues arising from the Audit and Risk Committee meeting held on 10 February 2022.

2. Recommendation

The NHS 24 Board is asked to **receive** and **note** the key points outlined.

2.1 Audit

Peter Clark has taken up the role of Chief Internal Auditor for NHS 24 replacing Joanne Brown who has moved to a new role in Grant Thornton.

There has been a change made to the 2021/2 Internal Audit Plan with the intended Leadership Audit postponed until 2022/23. This will be replaced in the 2021/22 plan with an Attendance Management audit. The Service Performance Review requested by the Board has been completed and will be considered by the Performance and Planning Committee. Work is underway to finalise the 2022/23 Internal Audit plan which will be presented at the June Audit and Risk Committee meeting.

David Eardley from Azets has taken over the role of External Auditor for NHS 24 from Nick Bennett. He presented the External Audit Plan for the 2021/22 annual accounts at the meeting. The date of the Audit and Risk Committee in June has been changed in line with the work and timelines of External Audit Plan.

2.2 Corporate Governance Framework

A partial update of the Corporate Governance Framework was shared at the November 2021 Audit and Risk Committee with the intention that the full update would be reviewed at the February meeting. It was noted that the Director of Strategy, Planning and Performance confirmed at the November 2021 meeting that the review to date had highlighted no material changes to the substance or structure of the document.

For a number of reasons the Committee agreed to pause the current update. This will allow time for the new Board Secretary, on appointment, to review the document, and to include any national updates which are anticipated over the coming months. The Committee agreed a revised timeline which includes an updated Framework being considered at the November Audit and Risk Committee and then presented to the Board meeting in December 2022.

It is recommended that the Governance Statement within the 2021/22 Annual Report highlights the planned timeline for the review of the Corporate Governance Framework.

2.3 Committee Effectiveness

A self-evaluation questionnaire was completed by Audit and Risk Committee members as at 31 July 2021, to review the Committee's performance and effectiveness. Based on members' responses and subsequent discussion an action plan has now been agreed and is being progressed.