

**NHS 24  
BOARD MEETING**

**8 DECEMBER 2022  
ITEM NO 12.3  
FOR ASSURANCE**

**KEY POINTS OF THE AUDIT AND RISK COMMITTEE HELD  
ON 1 DECEMBER 2022**

<b>Executive Sponsor:</b>	Committee Chair, Ms Carol Gillie
<b>Lead Officer/Author:</b>	Executive Assistant, Yvonne Kerr
<b>Action Required</b>	The Board is asked to note the key points for assurance from the Audit and Risk Committee meeting held on 1 December 2022.

**1. Purpose of the report**

This report provides the NHS 24 Board with an update on key issues arising from the Audit and Risk Committee meeting held on 1 December 2022.

**2. Recommendation**

The NHS 24 Board is asked to receive and note the key points outlined.

**2.1 Audit**

The Committee considered the update on the Internal Audit Progress Report 2022/23 and noted reports on Mandatory/Statutory Training, Financial Controls and Redesign Urgent Care. Scoping is underway for the following audits: Health and Safety Risk Assessments, Governance, IT Recovery and Resilience including Cyber Security Arrangement and Leadership, Culture and Management Decision Making, which are planned to be presented at the February 2023 Committee.

The Committee were assured with the improving progress on audit actions since the introduction of the Internal Audit Recommendations Tracker process that is now in place.

The tendering process for Internal Audit Contract from 2023 is continuing with ARC Chair and DOF involved with interviews in December. The Board will be provided with a recommendation in January 2023, virtually, to progress to appointment.

**2.2 Risk Management**

The Committee considered a report on how cumulative risk is managed within NHS 24 and was reassured with the arrangements in place. This has been an area which has been highlighted at ARC and several other committees over

the last few years and the paper provided detail on the escalation process within the organisation.

### **2.3 Corporate Governance Framework**

The Committee were content with the updated Corporate Governance Framework. The update is based on the draft Blueprint for Good Governance, internal changes within NHS since the last version, national directives where available and a limited number of amendments to the SFIs. The Committee recommended that the Board approve the revised framework. The Committee noted the framework may need further updates once the Blueprint for Good Governance has been approved Nationally.

### **2.4 Annual Accounts: Timetable and Process**

The Committee noted a change in the process and timeline for the production of the 2022/23 Annual Accounts and Annual Report following feedback from 21/22 with a view to improving efficiency and avoiding duplication. The proposed changes will be considered at the Integrated Governance Committee on 6 December.