

**NHS 24
BOARD MEETING**

**18 JUNE 2020
ITEM 12.4
FOR ASSURANCE**

**KEY POINTS OF THE PLANNING & PERFORMANCE COMMITTEE HELD
ON 22 MAY 2020**

Executive Sponsor:	Mr Mike McCormick
Lead officer / Author:	Executive Assistant
Action Required:	The Board is asked to note the key points for assurance from the Planning & Performance Committee meeting held on 22 May 2020.

1. Purpose of the report

This report is to provide the NHS 24 Board with an update on key issues arising from the Planning & Performance Committee meeting held on 22 May 2020.

2. Recommendation

The NHS 24 Board is asked to receive and note the key points outlined.

2.1 COVID-19 Re-mobilisation Plan

The Committee noted the request from SG for NHS 24 to set out its Re-mobilisation Plan, with a short 1 week turnaround timescale. The Plan, as drafted, set out steps taken and planned to Respond to Covid 19 and Recover and Renew our services going forwards. The Committee welcomed the direction set out and the intention to engage partner boards and address inequalities, and looked forward to the plan being presented to the June Board for subsequent approval.

2.2 Connect Programme update

The Committee welcomed the update on the development of the Outline Business Case to be presented to the June Board for approval. The Committee were assured that a robust approach had been taken for the appraisal of the options presented as part of the Strategic Business Case. It was noted that strengthened governance arrangements had been established to enable significant progress in the period since April 2020. The Committee sought additional assurance in relation to staff engagement.

2.3 Estates Programme Business Case update

As a result of Covid-19, NHS 24 has reviewed the Estates Business Case, previously approved by the NHS 24 Board. As a result of physical distancing and growth in services as well as planning for a new future organisational state, a review of the options were undertaken. A revised set of short and medium-long term options have been created and discussed in detail with the Committee. The Committee supported the request to reassess the options using the scoring criteria with the Estates Programme Board. A revised case will be presented to the June Board for approval.

2.4 Respond, Recover, Renew Programme

The Committee noted the establishment of the organisations Respond, Recover, Renew (RRR) programme which will inform the Strategy Refresh. The RRR programme will oversee the Evaluation, Assessment and Review of our Covid-19 experience and learning. The Committee will receive updates in line with the cycle of meetings.