

BOARD
8 December 2022
ITEM 13.1
FOR APPROVAL

Ref	Source	Subject	EMT Lead	Action	Proposed Completion Date	Status
744	NHS 24 Board	Corporate Governance Framework Model Standing Orders	J Gebbie	A review of the Standing Orders has been completed to align with the Scottish Government New Model of Standing Orders. The Corporate Governance Framework will be updated to reflect the changes and will be reviewed by the Audit & Risk Committee	08 December 2022	Not Complete: Update Mar 2022 - A paper was discussed at the February Board meeting and it was agreed that this work would be completed for November 2022 Audit and Risk Committee and presented to December 2022 Board meeting.
800	NHS 24 Board	Care Opinion Analysis	M Docherty	Explore analysis of Care Opinion data to demonstrate trends.	18 August 2022	Ongoing.
801	NHS 24 Board	Patient Story Videos	S Aspley	Explore potential to use video as method of providing patient story	18 August 2022	Ongoing.
803	NHS 24 Board	Duty of Candour Annual Report	M Docherty	Scope potential to benchmark data with other Boards and discuss with Clinical Governance Committee.	24 November 2022	CGC November meeting
804	NHS 24 Board	Procurement Strategy	Board Secretary	Discuss and agree allocation of Procurement Strategy remit to governance Committee at next Integrated Governance Committee meeting.	06 December 2022	To be discussed at Integrated Governance Committee Meeting of 6 December 2022, included on Workplan.
808	NHS 24 Board	Whistleblowing Group Terms of Reference	M Docherty	Whistleblowing Group Terms of Reference to be discussed at Clinical Governance Committee	08 December 2022	
809	NHS 24 Board	Self Help App	Board Secretary	Demonstration of Self Help App at future Board Workshop session.	08 December 2022	Complete. Demonstration of Self Help App added to Board Workshop Workplan.
810	NHS 24 Board	Staff Well Being	J Hepburn/Suzy Aspley	Share Staff Well Being information via Team Talk again to remind staff of support available. .	08 December 2022	Complete. Separate updates were given to staff on the resources available regarding financial wellbeing.
811	NHS 24 Board	Credit Union Representative Visit	Kenny Woods/ Board Secretary	Arrange Credit Union representative visit to NHS 24.	08 December 2022	Complete. Meeting organised for the 15 November 2022.
812	NHS 24 Board	Industrial Action	J Hepburn	Discuss potential industrial action at Staff Governance Committee.	08 December 2022	Complete. Discussed at 17 November 2022 Staff Governance Committee
813	NHS 24 Board	Corporate Risk Register - Risk Closures	J Gebbie	Review risk closures with K McMahon and discuss at Audit and Risk Committee.	08 December 2022	Complete. Discussed at ARC Meeting of 1 December 2022.
814	NHS 24 Board	Engagement with PPF opportunities	S Phillips	Consider further opportunities for Board and EMT members to engage further with PPF.	08 December 2022	We have a rolling programme of Executive Directors and/or a Senior rep from their respective directorates now in place. This was to better inform PPF re the business and current programme and to identify opportunities for public involvement at the earliest stage possible across our activities.
815	NHS 24 Board	Strategic Development Animation	S Phillips	Link to be circulated to Board members.	08 December 2022	Ongoing. Animation being developed and final version will be circulated to members once available.
816	NHS 24 Board	SAS Strategy	Board Secretary	Circulate recently published SAS Strategy to Board members.	08 December 2022	Complete. Circulated to Board members on 11.11.22.