

NHS 24 BOARD		2 APRIL 2020 ITEM NO 8.3 FOR ASSURANCE	
REVIEW OF COMMITTEE MEMBERSHIP			
Executive Sponsor:	NHS 24 Board Chair		
Lead Officer/Author:	Director of Service Development		
Action Required	The Board are asked to approve the new Committee membership.		
Key Points	Review of Committee membership.		
Date presented to EMT and relevant Committee	This paper is for Board assurance only and not required to go through EMT or Committees.		
Summary of key discussion points/actions arising from respective Committees	This paper is for Board assurance only and not required to go through EMT or Committees.		
Strategic alignment and link to overarching NHS Scotland priorities and strategies	The proposed changes to Committee membership will ensure continuous Non-Executive leadership and scrutiny to support the delivery of the Board strategic objectives and contribute to the 2020 Vision and the aims and objectives of the National Health and Social Care Delivery Plan.		
Key Risks	There are no key risks associated with this process.		
Financial Implications	There are no financial implications associated with this process.		
Equality and Diversity	The Board supports NHS 24 in meeting its duties with regard to equality and patient engagement.		

1. RECOMMENDATION

- 1.1 The Board is asked to approve the new Committee structure outlined at Appendix 1.

2. TIMING

- 2.1 Revisions to Committee membership will be effective immediately.

3. BACKGROUND

- 3.1 One new Non-Executive member was appointed from February 2020. The changes proposed address the need to ensure that the individual experience,

skills and competencies of the Non-Executive cohort are aligned appropriately with the Governance Committees.

4. ENGAGEMENT

- 4.1 The Chair engaged with the new Non-Executive Director to determine their individual Committee preferences. These preferences were considered and granted where possible, taking into account skill-sets and numbers required for each Committee.
- 4.2 The proposed changes have previously been shared with Non-Executive Directors and have been agreed in principle.

5. FINANCIAL IMPLICATIONS

- 5.1 There are no financial implications associated with this proposed change.

NHS 24 GOVERNANCE COMMITTEES

Membership Summary: Proposed

	Dr Martin Cheyne	Martin Togneri	John Glennie	Mike McCormick	Madeline Smith	Graham Revie	Albert Tait	Alan Webb	Liz Mallinson	
Audit and Risk Committee		X		X			C		X	(4)
Clinical Governance Committee			X		C		X			(3)
Remuneration Committee	X	C			X	X	X			(5)
Staff Governance Committee			C	X		VC		X	X	(5)
Planning & Performance Committee		X	X	C	X			X		(5)
Total	1	3	3	3	3	2	3	2	2	