

**INTEGRATED GOVERNANCE COMMITTEE TERMS OF REFERENCE**

<b>Executive Sponsor:</b>	Chief Executive Officer
<b>Lead Officer/Author:</b>	Director of Service Development/Associate Director of Planning and Performance
<b>Action Required</b>	The Board are asked to approve the Terms of Reference for the new Board Standing Committee.
<b>Key Points</b>	<p>The Integrated Governance Committee (IGC) is being established to provide assurance to the Board that coordinated corporate governance is supported across the NHS 24 Governance Committees.</p> <p>The IGC will look to ensure that matters considered by each of the Committees are cross referred to other Committees as appropriate so that duplication and the risk of aspects being overlooked are avoided and that each Committee is focused on examining matters from its' own core perspective.</p> <p>The approved Terms of Reference and information on the composition and frequency of the Committee will be considered as an integral part of the Standing Orders and will be a Standing Committee of the Board</p>
<b>Date presented to EMT and relevant Committee</b>	This paper is for Board approval only and not required to go through EMT or Committees.
<b>Summary of key discussion points/actions arising from respective Committees</b>	The changes to governance arrangements, and this associated Terms of Reference, have been discussed with the Board Chair, Vice Chair and Chairs of the respective Governance Committees.
<b>Strategic alignment and link to overarching NHS Scotland priorities and strategies</b>	The establishment of the Committee will deliver monitoring and scrutiny of cross-governance issues to enable delivery of the boards strategies and programmes.
<b>Key Risks</b>	There are no key risks associated with this process.
<b>Financial Implications</b>	There are no financial implications associated with this process.
<b>Equality and Diversity</b>	The Board supports NHS 24 in meeting its duties with regard to equality and patient engagement.

**1. RECOMMENDATION**

- 1.1 The Board is asked to approve the Terms of Reference for the Integrated Governance Committee.