

NHS 24 BOARD MEETING

Date: Thursday 27 February 2020
Time: 10:45
Venue: NHS 24, Clyde Contact Centre, Boardroom

AGENDA

PUBLIC SESSION

Time	No	Item	Action	Lead
10.45	1	Welcome and Apologies		Chair
	2	Declaration of Interests To invite Board Members to declare interests in Agenda items	For assurance	Chair
10.50	3	Minutes of Previous Meeting To submit for approval the Minutes of 12 December 2019 Board meeting	For approval	Chair
11.00	4	Matters Arising	For approval	Chair
	5	Notes of Any Other Business	For approval	Chair
	6	Chair's Report (v)	For assurance	Chair
11.10	7	Executive Report to the Board	For assurance	Chief Executive
	8	QUALITY & SAFETY		
11.20	8.1	Patient Stories (v)	For assurance	Mark Kelly
11.30	8.2	Service Quality Report	For assurance	Margo McGurk
11.40		Comfort Break		
	9	GOVERNANCE		
11.50	9.1	Blueprint for Good Governance Self-Assessment and Action Plan	For approval	Margo McGurk
11.55	9.2	Corporate Risk Register	For assurance	Kevin McMahon
	10	STRATEGIC PLANNING & DEVELOPMENT		
12.10	10.1	Property and Asset Management Strategy	For approval	Margo McGurk

11 PERFORMANCE

12.20	11.1	Financial Performance Report	For assurance	Margo McGurk
12.30	11.2	Workforce Performance Report	For assurance	David Miller

12 BOARD STANDING COMMITTEES

12.40	12.1	Clinical Governance Committee <ul style="list-style-type: none">• Highlights Report (11 February 2020)• Approved Minutes 18 November 2019	For assurance	Madeline Smith
	12.2	Staff Governance Committee <ul style="list-style-type: none">• Highlight Report (13 February 2020)• Approved Minutes 4 November 2019	For assurance	John Glennie
	12.3	Audit and Risk Committee <ul style="list-style-type: none">• Highlight Report (17 February 2020)• Approved Minutes 22 November 2019	For assurance	Albert Tait
	12.4	Planning and Performance Committee <ul style="list-style-type: none">• Highlight Report (10 February 2020)• Approved Minutes 6 November 2019	For assurance	Mike McCormick
12.55	13	Action Log	For approval	Chair
13.00	14	2020/21 Board and Committee Dates	For approval	Chair
13.05	15	Any Other Business		Chair
13.15	16	Date of Next Board Meeting: Thursday 2 April 2020, NHS 24, Clyde Contact Centre, Boardroom		Chair