

NHS 24 OFFICIAL



NHS 24 BOARD MEETING  
AGENDA

For meeting to be held on Thursday 29 February 2024 at 11.00am  
Boardroom, Lumina Building,  
Ainslie Road, Hillington, G52 4RU

<b>INTRODUCTIONS, APPROVAL OF MINUTES, CHAIR AND EXECUTIVE REPORTS</b>				
1	1100	Welcome, Introductions & Apologies		<b>VERBAL Chair</b>
2		Declarations of Interest	For Assurance	<b>VERBAL Chair</b>
3		Minute of the meeting held Thursday 21 December 2023	For Approval	<b>Chair</b>
4		Matters Arising	For Approval	<b>VERBAL Chair</b>
5		Notes on any Other Business	For Approval	<b>VERBAL Chair</b>
6		Chair's Report	For Assurance	<b>VERBAL Chair</b>
7		Executive Report to Board	For Assurance	<b>Chief Executive</b>
8	<b>QUALITY &amp; SAFETY</b>			
8.1	1125	Patient Stories	For Assurance	<b>VERBAL Maria Docherty Director of Nursing &amp; Care</b>
8.2		Risk Management Update	For Assurance	<b>John Gebbie Director of Finance</b>
8.3		Risk Appetite	For Approval	<b>John Gebbie Director of Finance</b>
9	<b>STRATEGIC PLANNING &amp; DEVELOPMENT</b>			
9.1	1140	Strategic Planning Update	For Assurance	<b>Steph Phillips Director of Transformation Strategy, Planning &amp; Performance</b>
9.2		Strategic Risk Update	For Assurance	<b>John Gebbie Director of Finance</b>
9.3		Counter Fraud Strategy	For Assurance	<b>John Gebbie Director of Finance</b>
9.4		Climate Emergency and Sustainability Quarterly Update	For Assurance	<b>Ron Cook Interim Medical Director</b>
10	<b>PERFORMANCE</b>			
10.1	1200	Corporate Performance Report	For Assurance	<b>Steph Phillips Director of Transformation, Strategy, Planning and Performance</b>
10.2		Financial Performance Report	For Assurance	<b>John Gebbie Director of Finance</b>

<b>10.3</b>		Workforce Performance Report	For Assurance	<b>Jacqui Hepburn Director of Workforce</b>
<b>11</b>	<b>BOARD STANDING COMMITTEES - RECEIPT OF MINUTES &amp; HIGHLIGHT REPORTS</b> <i>These are received to confirm to the Board that its sub-committees are continuing to meet their remits and are undertaking business on its behalf to the standard it expects. Items of note can be brought to the attention of the Board by the respective Committee Chairs</i>			
<b>11.1</b>	1220	Clinical Governance Committee <ul style="list-style-type: none"> <li>Approved Minute – 16.11.23</li> <li>Highlight Report – 08.02.24</li> </ul>	For Assurance	<b>Martin Togneri Chair CGC</b>
<b>11.2</b>		Staff Governance Committee <ul style="list-style-type: none"> <li>Approved Minute – 09.11.23</li> <li>Highlight Report – 05.02.24</li> </ul>	For Assurance	<b>Alan Webb Chair SGC</b>
<b>11.3</b>		Audit and Risk Committee <ul style="list-style-type: none"> <li>Approved Minute – 30.11.23</li> <li>Highlight Report – 15.02.24</li> </ul>	For Assurance	<b>Carol Gillie Chair A&amp;RC</b>
<b>11.4</b>		Planning and Performance Committee <ul style="list-style-type: none"> <li>Approved Minute – 27.11.23</li> <li>Highlight Report – 12.02.24</li> </ul>	For Assurance	<b>David Howe Chair P&amp;PC</b>
<b>11.5</b>		NHS 24 Board Equality, Inclusion and Rights Group Update	For Assurance	<b>VERBAL Stephanie Phillips Director of Transformation, Strategy, Planning and Performance</b>
<b>12</b>	<b>GOVERNANCE</b>			
<b>12.1</b>	1230	Corporate Governance Framework	For Approval	<b>John Gebbie Director of Finance</b>
<b>12.2</b>		NHS 24 Board and Committee Workplans 2024/25	For Approval	<b>John Gebbie Director of Finance</b>
<b>13</b>	<b>BOARD ACTION LOG AND AOB</b>			
<b>13.1</b>	1245	NHS 24 Board Action Log	For Approval	<b>Chair</b>
<b>13.2</b>		AOB		<b>VERBAL</b>
	<b>DATES OF FUTURE MEETINGS</b>			
	Thursday 25 April 2024 Thursday 20 June 2024 Thursday 29 August 2024 Thursday 31 October 2024 Thursday 19 December 2024			