

**NHS 24 BOARD MEETING  
AGENDA**

For meeting to be held on Thursday 20 June 2024 at 10.30am  
Boardroom, Lumina Building,  
Ainslie Road, Hillington, G52 4RU

**INTRODUCTIONS, APPROVAL OF MINUTES, CHAIR AND EXECUTIVE REPORTS**

**1**

1030

Welcome, Introductions & Apologies

**VERBAL  
Chair**

**2**

Declarations of Interest  
For Assurance

**VERBAL  
Chair**

**3**

Minute of the meeting held Thursday 25 April 2024

For Approval

**Chair**

**4**

Matters Arising  
a) Rolling Actions List  
For Approval

**Chair**

**5**

Notes on any Other Business  
For Approval

**VERBAL  
Chair**

**6**

Chair's Report  
For Assurance

**VERBAL  
Chair**

**7**

Executive Report to Board  
For Assurance

**Chief Executive**

**8**

**QUALITY & SAFETY**

**8.1**

1045

Patient Stories  
For Assurance

**VERBAL**  
**Andrew Moore**  
**Director of Nursing and Care**

**8.2**

Risk Management Update  
For Assurance

**John Gebbie**  
**Director of Finance**

**9**

**STRATEGIC PLANNING & DEVELOPMENT**

**9.1**

1055

Corporate Delivery Plan 2024/25-27  
For Approval

**Steph Phillips**  
**Director of Transformation Strategy, Planning & Performance**

**9.2**

Climate Emergency and Sustainability Update  
For Assurance

**Ron Cook**  
**Medical Director**

**9.3**

Joint Collaboration Board – 12 Month Review  
For Assurance

**Ann-Marie Gallacher**  
**Chief Information Officer**

**9.4**

Digital Transformation Programme Update  
For Assurance

**Dr Jacqui Hepburn**  
**Deputy Chief Executive and Director of Workforce**

**10**

**ANNUAL REPORTS**

**10.1**

1110

Procurement Annual Report  
For Approval

**John Gebbie**  
**Director of Finance**

**10.2**

Communications Delivery Plan 2024/25  
For Approval

**Lisa Morton**  
**Associate Head of Communications**

**10.3**

Public Partnership Forum Annual Report  
For Assurance

**Steph Phillips**  
**Director of Transformation, Strategy, Planning and Performance**

**10.4**

Whistleblowing Annual Report  
For Approval

**Andrew Moore**  
**Director of Nursing and Care**

**10.5**

NHS in Scotland 2023 Report  
For Assurance

**John Gebbie**  
**Director of Finance**

**10.6**

Risk Management Annual Report  
For Assurance

**John Gebbie**  
**Director of Finance**

**10.7**

Information Governance and Security Annual Report  
For Assurance

**Ann-Marie Gallacher**  
**Chief Information Officer**

**10.8**

Workforce Annual Report (with quarterly performance update)  
For Assurance

**Dr Jacqui Hepburn**  
**Deputy Chief Executive and Director of Workforce**

**11**

**PERFORMANCE**

**11.1**

1210

Corporate Performance Report

For Assurance

**Steph Phillips**  
**Director of Transformation, Strategy, Planning and Performance**

**11.2**

Financial Performance Report

For Assurance

**John Gebbie**  
**Director of Finance**

**12**

## **BOARD STANDING COMMITTEES - RECEIPT OF MINUTES & HIGHLIGHT REPORTS**

*These are received to confirm to the Board that its sub-committees are continuing to meet their remits and are undertaking business on its behalf to the standard it expects. Items of note can be brought to the attention of the Board by the respective Committee Chairs*

### **12.1**

1220

Clinical Governance Committee

- Approved Minute – 08.02.24
- Highlight Report – 23.05.24

For Assurance

**Martin Togneri**  
**Chair CGC**

### **12.2**

Staff Governance Committee

- Approved Minute – 05.02.24
- Highlight Report – 09.05.24

For Assurance

**Alan Webb**  
**Chair SGC**

### **12.3**

Audit and Risk Committee

- Approved Minute – 15.02.24
- Highlight Report – 06.06.24

For Assurance

**Carol Gillie**  
**Chair A&RC**

### **12.4**

Planning and Performance Committee

- Approved Minute – 12.02.24
- Highlight Report – 16.05.24

For Assurance

**David Howe**  
**Chair P&PC**



**13**  
**AOB**  
**13.1**  
**1225**  
**AOB**

**VERBAL**

**DATES OF FUTURE MEETINGS**

Thursday 29 August 2024  
Thursday 31 October 2024  
Thursday 19 December 2024