

NHS 24 OFFICIAL



**NHS 24 BOARD MEETING
AGENDA**

**For meeting to be held on Thursday 29 August 2024 at 10.30am
Boardroom, Lumina, 40 Ainslie Road, Hillington,
Glasgow, G52 4RU**

INTRODUCTIONS, APPROVAL OF MINUTES, CHAIR AND EXECUTIVE REPORTS

1 1030 Welcome, Introductions & Apologies	VERBAL Chair
2 Declarations of Interest For Assurance	VERBAL Chair
3 Minute of the meeting held Thursday 20 June 2024 For Approval	Chair
4 Matters Arising a) Rolling Actions List For Approval	Chair
5 Notes on any Other Business For Approval	VERBAL Chair
6 Chair's Report For Assurance	VERBAL Chair
7 Executive Report to Board For Assurance	Chief Executive

8

QUALITY & SAFETY

8.1

1100

Patient Stories
For Assurance

VERBAL
Andrew Moore
Director of Nursing & Care

8.2

Risk Management Update
For Assurance

John Gebbie
Director of Finance

9

STRATEGIC PLANNING & DEVELOPMENT

9.1

1115

Corporate Delivery Plan Update
For Assurance

Steph Phillips
Director of Transformation Strategy, Planning & Performance

9.2

Corporate Stakeholder Engagement Framework
For Assurance

Steph Phillips
Director of Transformation, Strategy, Planning & Performance

9.3

Strategic Risk Register Update
For Approval

John Gebbie
Director of Finance

9.4

Risk Appetite Statement
For Approval

John Gebbie
Director of Finance

9.5

Climate Emergency and Sustainability Programme Quarterly Update
For Assurance

Dr Ron Cook
Medical Director

9.6

Procurement Strategy 2024-2026
For Approval

John Gebbie
Director of Finance

10

REPORTS

10.1
1145
Duty of Candour Annual Report 2023/24

For Approval

Andrew Moore
Director of Nursing & Care

10.2	Patient & Service User Feedback Annual Report 2023/24	For Approval	Andrew Moore Director of Nursing & Care
10.3	Equality, Inclusion and Rights Group (EIRG) – Progress Report	For Assurance	Steph Phillips Director of Transformation, Strategy, Planning and Performance
11	PERFORMANCE		
11.1	1200 Corporate Performance Report	For Assurance	Steph Phillips Director of Transformation, Strategy, Planning and Performance
11.2	Financial Performance Report	For Assurance	John Gebbie Deputy Director of Finance
11.3	Workforce Performance Report	For Assurance	Dr Jacqui Hepburn Deputy Chief Executive and Director of Workforce
12	BOARD STANDING COMMITTEES - RECEIPT OF MINUTES & HIGHLIGHT REPORTS		
	<i>These are received to confirm to the Board that its sub-committees are continuing to meet their remits and are undertaking business on its behalf to the standard it expects. Items of note can be brought to the attention of the Board by the respective Committee Chairs</i>		
12.1	1225 Clinical Governance Committee • Approved Minute – 23.05.24 • Highlight Report – 06.08.24	For Assurance	Martin Togneri Chair CGC
12.2	Staff Governance Committee • Approved Minute – 09.05.24 • Highlight Report – 01.08.24	For Assurance	Alan Webb Chair SGC
12.3	Audit and Risk Committee • Approved Minute – 06.06.24 • Highlight Report – 15.08.24	For Assurance	Carol Gillie Chair A&RC
12.4	Planning and Performance Committee • Approved Minute – 16.05.24 • Highlight Report – 08.08.24	For Assurance	David Howe Chair P&PC
12.5	Integrated Governance Committee • Approved Minute – 07.12.24 • Highlight Report – 25.06.24	For Assurance	Alan Webb Board Vice Chair
13	GOVERNANCE		
13.1	1235 Board and Committee Composition Update	For Approval	Chair

14 **AOCB**

14.1 1245 AOCB

For
Discussion

Chair

DATES OF FUTURE MEETINGS

Thursday 31 October 2024

Thursday 19 December 2024

Thursday 27 February 2025