

**NHS 24  
BOARD MEETING**

**29 AUGUST 2024  
ITEM NO 12.3  
FOR ASSURANCE**

**KEY POINTS OF THE AUDIT AND RISK COMMITTEE HELD  
ON 15 AUGUST 2024**

**Executive Sponsor:** Ms Carol Gillie, Committee Chair

**Lead Officer/Author:** Yvonne Kerr, Executive Assistant

**Action Required:** The Board is asked to note the key points for assurance from the Audit and Risk Committee meeting held on 15 August 2024.

**1. Purpose of the report**

This report provides the NHS 24 Board with an update on key issues arising from the Audit and Risk Committee meeting held on 15 August 2024.

**2. Recommendation**

The NHS 24 Board is asked to receive and note the key points outlined.

**2.1 Audit**

The Committee considered the update on the Internal Audit Plan for 2024/25 and Follow Up report for Quarter 2 noting the four internal audit reports (Performance Monitoring/Annual Delivery Plan, Public Protection, Risk Management and Property Transaction Monitoring) presented at the meeting. The Committee noted the progress on audit recommendations which was very positive.

**2.2 Risk Management**

A key focus of the meeting was Risk Management with the Committee reviewing a number of key documents – Corporate Risk Register, Strategic Risk Register, Risk Appetite Statement, Risk Management Strategy progress update, and Risk Management Framework. The Committee noted the papers

and, following discussion, made a few amendments and recommendations. The Committee took assurance from the range and quality of the risk updates provided. The Risk Management Framework was well received, and Committee are content that work will progress with communications and engagement with staff for their understanding. The Committee acknowledged the progress to date on the Risk Management Strategy 2023-25 and discussed the actions for 2024-25 including communication and engagement, and the risk reporting enhancements.

### **2.3 Cyber Risk Register**

The Committee considered the Cyber Risk Register and were provided with assurance that all risks are on track for target completion dates and are being managed appropriately.

### **2.4 Committee Effectiveness**

The Committee received a report on the annual review of its effectiveness which was undertaken in July. Overall responses were positive. An action plan will be shared with the Committee at its November meeting.